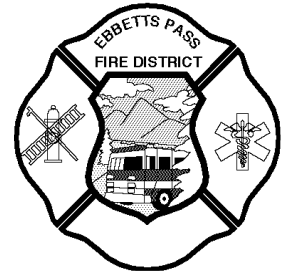


Ebbetts Pass Fire District



MINUTES

Board of Directors

February 18, 2020

APPROVED 04/21/2020

1. The meeting was called to order at 9:00 A.M. by President Mike Barr and the Pledge of Allegiance was recited. Directors present: Michael Barr, Denny Clemens, Jon Dashner, Scott McKinney, and Pete Neal.

District personnel present: Fire Chief Mike Johnson, Cheryl Howard
Battalion Chief Rodney Hendrix, Engineer Jim Eaves

Others present: PG&E Community Resiliency Program Director Hal Moore
PG&E Land Representative Charlene Bautista

Media present: None

2. **PUBLIC APPEARANCES/COMMENT** – None

3. **CONSENT ITEMS**

- 3.1. Mr. Dashner made a motion to approve as presented Consent Item 3.1 Minutes for January 21, 2020. Mr. Clemens seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

- 3.2. Mr. Dashner made a motion to approve Consent Item 3.2 the acceptance of the January 2020 Checks Listing and authorize to file for audit. Mr. Neal seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

4. **COMMITTEE REPORTS**

- 4.1. Finance Committee (Directors Dashner & McKinney)

Chief Johnson reported that the committee met and reviewed revenue and expenditures to date and noted that the numbers were on target for the current point of time in the fiscal year. He noted that the ambulance revenue was currently outperforming projections for the fiscal year.

4.2. Personnel Committee (Directors Dashner & McKinney)

Chief Johnson reported that the District has continued another month with no injury. He also reported that Kody Simons started today his full-time employment as Firefighter-Paramedic with the District.

4.3. Fire Prevention Committee (Directors Barr & Clemens)

Chief Johnson reported that Doug Oliver from the Calaveras County Building Department had met with the committee members. He noted that they hoped to build a standard of how fire districts will work with the Building Department. Chief Johnson added that Mr. Oliver was hoping to obtain permission for the districts to get licensed access to the new software which would be advantageous for continued knowledge of ongoing projects through the Department.

4.4. Apparatus/Equipment Committee (Directors Clemens & Neal)

Chief Johnson noted there would be discussion later in the agenda.

5. Scheduled Items

5.1. Ebbetts Pass Fire District: PG&E Community Resiliency Program Update

Chief Johnson introduced the representatives present from PG&E: Hal Moore, Community Resiliency Program Director, and Charlene Bautista, Land Development Coordinator. Hal Moore overviewed the proposed layout of the placement of the equipment to power for the polygon of electrical grid. He pointed out the recloser (red square) and transformer (green square) that would be permanent fixtures for tie-in to the distribution system would need to be placed more toward the northwest corner of the property than had previously been discussed by the Board members. He noted the blue rectangles represented the generators that would be brought in for each Public Safety Power Shutdown (PSPS) event.



Hal Moore noted that if the agreement for the placement of the equipment could be made further design work would be completed with project pacing to have the 17kVA transformer in place by September 2020. Mr. Dashner made a motion to implement the proposed Community Resiliency Project with PG&E as presented. Mr. Neal seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

Hal Moore reported that Charlene Bautista would be drafting the formal agreement to present to the District. He noted that there would need to be a ground resistivity test which would determine the depth of road base needed for placement or, if necessary, asphalt placement which would all be at PG&E's cost. He was

estimating June or July to begin construction and he thanked the Board members for their collaboration on the project.

5.2. California Department of Health Care Services Intergovernmental Transfer Program Participation 2017-18 and 2018-19

Chief Johnson reported on some of the discussion that had taken place with the consultant Ellie Hall regarding the DHCS for the methodology of the IGT (Inter-Governmental Transfer) pulldown of funds. He noted there was some change with it being based on an 18-month period and determination of the number of patients covered, cost per call, etc. He noted that the District seemed to be financially able to have the funds set aside for the short period to actually pull down the funds.

5.3. CSDA Board of Directors Call for Nominations Seat C

None of the Board members expressed any interest in serving the 3-year term.

5.4. Department of Justice Live Scan Resolution 2020-1

Chief Johnson reported that this resolution was to replace specific wording to make the District's application for Live Scan services acceptable. He added that the last paragraph had been restructured. After review, Mr. McKinney made a motion to approve Resolution 2020-1 Approving an Application for Authorization to Access State and Federal Level Summary Criminal History Information for Employment Including Volunteers and Contractors, and for Licensing or Certification Purposes. Mr. Dashner seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

5.5. Special District Risk Management Authority Spring Education Day

Chief Johnson reported the District needed two Board members to volunteer to attend this meeting as it helped the District with a discount on its worker's compensation insurance premium cost. He noted that Cheryl Howard and Joan Lark would be attending this year for the administration discount. Mike Barr and Pete Neal volunteered to attend this on March 24th in Sacramento.

5.6. EPFD Apparatus Committee: Truck Company T-431 Discussion

Chief Johnson noted that the committee had met and discussed the continued need for the unit and the accompanying foreseen maintenance costs. Mr. Neal noted the apparatus was limited for areas of use within the District and the unit was getting past its service life. After some discussion regarding its usefulness, Mr. Dashner made a motion to place an item on next month's regular meeting agenda regarding declaring the truck surplus. Mr. Clemens seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

5.7. EPFD Apparatus: Fremont Purchase of 2002 Pierce Quantum Fire Type 1 Pumper

Chief Johnson reported that the District was still waiting on action by the City of Fremont but the Apparatus Committee was in the queue to obtain the engine but it was still a matter of waiting at this time. Mr. Neal made a motion to purchase the 2002 Pierce Quantum Fire Engine from Fremont for \$5,000. Mr. Dashner seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

5.8. EPFD Policy Review

5.8.1. Begin 30-day Review:

Policy 6520: Personnel – Personal Appearance Uniform Standards

Chief Johnson reported that the policy included the following additions: allowing for the quarter zip, adding the hooded sweatshirts, allowing additional versions of the ball cap.

5.8.2. End 30-day Review:

Policy 6120: Personnel – Holidays

Chief Johnson reported that had been no input received over the past month. He reminded the Board members about the change removing Lincoln's birthday and adding the day after Thanksgiving Day. He also noted for the administrative staff there was a change from Easter as a holiday which was available as a choice of Monday or Friday since it was always a Sunday to having the Martin Luther King holiday in January which was a State and Federal holiday. Mr. Neal made a motion to approve Policy 6120 with the holidays as scheduled. Mr. Clemens seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

5.9. Ebbetts Pass Fire District Fire Ordinance 2020 – Draft

Chief Johnson asked that the Board members continue to review as some more work needed to be done on the revision of the District's Ordinance.

6. **REPORTS**

6.1. Administrative Report

Chief Johnson reported that the Calaveras County Fire Chiefs Association was working with CalFire regarding the continuation of the 3-year fire dispatch contract. He noted that there were a few key items being discussed including the desire for chute or reflex time which may be for the future as AVL became more usable within the terrain of Calaveras.

6.2. Legislative Report

Chief Johnson reported the AB315 which had "teeth" for the State Auditor for complaints of misuse of funding was dead although the author was vowing to revive it.

6.3. Administrative - EMS

Chief Johnson reported that the Mountain-Valley EMS Agency had notified the District that it had received a 95.5% rating on its proposal for the Calaveras County East Zone. He expressed his pride in the work done by the staff in its preparation.

7. COMMENTS, QUESTIONS, CONSIDERATIONS**7.1. Board Members**

Mr. Dashner thanked Chief Johnson and Cheryl Howard for the sharp pencils keeping the District financially in line.

7.2. Firefighters Association - Rodney Hendrix reported things were underway in preparation for the Alisa Ann Rusch Burn Foundation winter trip. He also reported that the Association had purchased five hydrant extensions which would be placed in the Arnold area for use during periods of snow to help when the snow becomes packed around some of the hydrants.**7.3. Employees' Group:**

Rodney Hendrix reported that Firefighter-Paramedic Kody Simons was having his first day with the District and that another medic was currently undergoing a background investigation.

7.4. Public Comments

None

8. ADJOURNMENT

Mr. Dashner made a motion to adjourn. Mr. Neal seconded; motion passed unanimously.
10:34 A.M.

Respectfully submitted,

Cheryl Howard
District Secretary